



In order to safeguard the health of our students the following guidelines apply to the administration of medications at Prestonwood Christian Academy:

1. Prescription medications will only be administered if they are in the originally labeled bottle from the prescribing pharmacy. The pharmacy label must identify the child for whom the medication is requested. Medication prescribed for another child, (brother, sister, etc) will not be shared with a child for whom it was not prescribed on the pharmacy label. Medications given at school should be limited to those which cannot be given at home. Medications that are ordered to be given only 1-2 times per day should be given at home in the morning and/or in the evening.
2. Prescription medication requests that do not coincide with the printed dosage on the pharmacy label of the prescription bottle will require a signed or stamped fax or note from the child's physician authorizing that the different dosage be given.
3. Over-the-counter medications will not be given unless the child's parent/guardian provide the medication in the original container.
4. Over-the-counter medications must be accompanied by a parent signed medication request form (available from the school nurse & online) indicating the child's name, dates and time the medication is to be given, dosage to be given, and reason for it's administration.
5. Over-the-counter medications will not be given on a routine basis without a signed or stamped note from the child's physician authorizing it to be given.
6. All medication brought to school by students must be kept in the school nurse's office. Students are not allowed to self administer medication except as allowed by law.
7. Children with asthma may carry an inhaler only if the parent has signed and submitted a stamped or signed physician's authorization stating the child is trained in the use of the inhaler, is able to use it properly, and has the physician's authorization to do so.
8. The PCA nurses have the right to refuse to administer any medication (prescription or over-the-counter) to any child if in their best clinical judgment, they believe that doing so would be unsafe for the student. The nurse will contact the student's parent/guardian and prescribing physician if necessary, with concerns.
9. Parents must supply all emergency medication for their children including inhalers, nebulized medications, EpiPens, Glucagon, etc.
10. If your child has a life-threatening illness or allergy or a potentially life-threatening illness or allergy, it is your responsibility to notify the child's teacher as well as the school nurse.
11. Medications brought to the clinic which need to be taken home should be picked up before 3:45. It is your responsibility to pick-up the medicine from the clinic.